

## AUSPIRE CODE OF CONDUCT

### Introduction

Auspire – Australia Day Council WA has a longstanding history in Western Australia as a not-for-profit association and registered charity. Our Employees, Volunteers, Partners, Members and Associates are valued for their contribution to the work of Auspire, their support of our vision and alignment to our purpose. As such, Auspire is committed to upholding our reputation and providing access to quality programs, products, services and benefits and in return we have an expectation that you understand and adhere to this Code of Conduct.

### Aims of this document

This document seeks to outline a set of standards, behaviours and guiding principles for all Staff, Volunteers, Partners, Members and Associates of Auspire – Australia Day Council WA.

### Auspire Vision

For Australia to be recognised the most culturally and socially inclusive society in the world, where everyone may feel a sense of belonging and desire to contribute to a positive and unified National Identity.

### Auspire Purpose

To inspire a sense of belonging and desire to participate in our shared Australian future by:

- promoting an understanding of inclusive Australian values which are respectful of diversity, forge solidarity and encourage a fair go;
- developing initiatives that inspire and encourage leadership in civics and citizenship;
- delivering programs and events that recognise the contribution people make to building stronger, more resilient communities and;
- promoting an inclusive celebration of Australia Day.

### Values that guide us

#### *Inclusiveness*

We exist for all Australians. Building a sense of unity and belonging is the basis for our programs.

#### *Integrity*

We will act openly and honestly in our dealings with our stakeholders and community.

#### *Respect*

We respect the heritage and cultural beliefs of all Australians. Respect for others is a cornerstone of our work.

Auspire encourages high standards of conduct and behaviour where all individuals are treated with respect and dignity and as a minimum, act in accordance with our values, which we believe reflect and support a socially and culturally inclusive society.

## *Code of Conduct*

Should an Auspire Member or Partner representative, or Associate engage in conduct, which at the discretion of the Board is considered a breach of this Code and brings Auspire's reputation into question, affiliation and recognition as a Member and or Partner may be temporarily or permanently revoked along with access to all programs, initiatives and subscription benefits.

Should an Auspire employee or volunteer engage in conduct, which at the discretion of the Board is considered a breach of this Code and brings Auspire's reputation into question, they may be dismissed of their duties.

The following minimum standards are to be upheld:

1. You shall not behave in any manner that may damage or discredit the reputation of Auspire.
2. You should act in good faith of inclusion principles and not discriminate on the basis of nationality, race, culture, gender, sexual orientation, religious beliefs, disability, marital status, age or political opinions.
3. You will ensure that tools and resources provided by Auspire, are used in an ethical, responsible, and accountable manner that ensures appropriate use of human, natural, financial and physical resources, property and information.
4. You acknowledge you have a responsibility to use care and diligence if implementing or influencing Auspire programs and initiatives.
5. If implementing Auspire programs and initiatives, you take responsibility for maintaining program integrity in accordance with program guidelines.
6. You should properly manage any potential or actual conflicts of interest with consideration to Auspire's vision, values, objectives and where relevant, program delivery guidelines.
7. You should not make improper use of any personal or confidential information received in the course of delivering Auspire programs and initiatives.
8. You have an obligation at all times, to comply with and uphold the law.

For further information about this Code of Conduct, you can contact Auspire – Australia Day Council WA, PO Box 33 Nedlands WA 6909 or email [info@auspire.org.au](mailto:info@auspire.org.au)